

Rita Lorraine Hubbard

Author, Freelance Writer, Editor, Researcher

RitaHubbard@gmail.com

Education leader, published author and developmental editor with immense experience, now identifying major needs for research, copywriting, editing and writing solutions that contain costs and enhance productivity

- Unmatchable writing and communication skills
- Excellent presentation and pleasant approach
- Exceptional self-starter and team player contributing to an inclusive environment
- Uncommon ability to build effective and lasting partnerships
- Webmaster of “The Black History Channel” blog at <http://theblackhistorychannel.com> and
- Webmaster of “Rita Writes History” blog at <http://ritahubbard.com>

Grants and Writing Accomplishments

Grants

- Tennessee Professional Development (2017) \$1,000
- The Haven Foundation (2009) \$5,000
- The Haven Foundation (2018) \$5,000
- 21st Century Classroom Model (1995) \$25,000.
- Mill Neck Foundation of New York Award of \$8,000
- 12x12: A Picture Book a Month (Jan-Dec 2015)

Books and Publications

- The Oldest Student: When Mary Walker Learned to Read (Random House, 2020)
- Hammering for Freedom: The Story of William Lewis (Lee and Low, 2018)
- Playwriting (Cavendish Square Publishing, 2017)
- Getting the Most Out of MOOC (Rosen, 2015)
- The Right Degree for Me in Health Care (Rosen, 2015)
- Getting a Job in the Food Industry (Rosen, 2014)
- African Americans of Chattanooga: A History of Unsung Heroes (History Press, 2008)

Experience

Independent Editor

Cooline English Center
Online

Ongoing

ESL Teacher
2010 – 2014

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- Wrote and executed customized Conversational English Lessons for South Korean businessmen who interacted with American companies.
- Created Conversational English courses for school-aged South Korean students whose English requirements included written and expressive English, and also verbal debates.
- Customized Internet, YouTube and print media lessons for current event conversations.

Vimby Television Studios **Location – Los Angeles, CA**

Casting Director
2013-2014, SuperBowl Season

- Recruited, interviewed and filmed young mothers for national Wal-mart Commercial
- On-location, on-set consultant for talent and Vimby film crew.
- Verbal communication via telephone, email and skype to keep Los Angeles-based Vimby headquarters abreast of talent availability and location challenges.

NBC Studios **Location**

Lead Historical Researcher
2010

- Conducted in-depth historical research via microfiche, rare book holdings and early state records to locate the presence and activities of megastar Lionel Richie's great-great grandfather - an 1890's-early 1900's Hamilton County citizen.
- Conducted live interviews and accessed early plat records and birth and death records to find targeted Hamilton County citizen.
- Daily telephone calls, skype meetings, on-location examination of old gravesites and detailed email summations of each search date.

Hamilton County Schools **Chattanooga, Tennessee**

OCR and Liaison Teacher
1995-1997

- Advised regular teachers on best practices for "Inclusive classrooms."
- Conducted testing, screening and grade placement tests for various children. Consulted with parents on educational plans of action.
- Created curriculum and devised customized behavioral interventions. Chaired M-Team meetings, and worked closely with Social Workers, Speech Therapists

Chattanooga Public Schools **Chattanooga, Tennessee**

Resource Teacher
1988-1995

- Served as a Resource Teacher to 150 7th-9th Grade students. Taught Science, Language, Math, Social Studies.
- Taught all subjects (Reading, Math, Spelling, Language, PE, Art, Science).
- Wrote educational plans and original curriculums for each of the children, all of whom functioned on different levels in each academic subject area.

Education and Certifications

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School Psychology (Master of Science)

The University of Tennessee at
Chattanooga

Special Education (Bachelor of Science)

The University of Tennessee at
Chattanooga

References

Available online at <http://linkedin.com/in/ritahubbard/>, or provided upon request